

MINI-GRANT APPLICATION FORM (\$750 or less)

For short-term projects, staff development or curriculum enhancements
that expand a child's problem solving skills, knowledge base or self-esteem.

TITLE OF PROJECT: _____

PROJECT DESCRIPTION:

- 1.) Describe your project in one to two sentences.

- 2.) List your goals and anticipated outcomes (200 words or less).

- 3.) List the school population(s) which will be affected and the number of students served.

- 4.) Start & end dates of project: _____

FUNDING REQUEST:

- 5.) Please account for the disbursement of funds requested from SERF:
Teacher time - \$25/hour (Attach breakdown) _____
Conference fees _____
Materials or equipment _____
(Attach details. If figure is an estimate, please explain.) _____

Consultants fees - Name: _____
(Provide biographical information on consultants.) _____
Other: _____
TOTAL _____

- 6.) Are you seeking additional funds elsewhere? If so, please submit details or total budget.

GENERAL

- 7.) What background, skills, and/or experience will contribute to the success of the project?

- 8.) Do you plan to share the results of your project with colleagues and the community? If so, how?

- 9.) How has the appropriate curriculum specialist been involved in developing this grant, if applicable?

PLEASE ATTACH ONE ADDITIONAL SHEET AS NECESSARY

NOTES:

- 1) Evaluation forms from previously completed grants must be submitted or accompany this new application.
- 2) SERF will file IRS Form 1099 and send a copy to recipients awarded more than \$600 during a calendar year.
- 3) **Grant funds are reserved for one year from date of grant award unless written request for an extension is submitted to grant administrator 30 days prior to expiration date.**

